Erasmus Mundus Joint Master in Astrophysics and Space Science

How to apply

Before starting filling out the application form, read carefully:

- the <u>Call for Applications</u>,
- the <u>Eligibility</u> requirements (Administrative prerequisites, Academic prerequisites and Language prerequisites),
- the <u>Application Submission</u> section (Application process, Required documents, Scholarship application, Privacy policy),
- the <u>Selection Process</u> section (Eligibility check, Preselection)
- the instructions in the <u>Application Form</u> section.
- In case of doubts, check the <u>Frequently Asked Questions</u> and, if you do not find the answer to your question, contact the MASS Project Office at <u>info@master-mass.eu</u>

Filling out the Application Form

Applications are only accepted through the on-line Application Form that can be accessed from the MASS website at https://students.master-mass.eu/. The Application Form remains active from the opening of the call for applications until application deadline. It cannot be accessed before nor after the application period.

NOTE: The application form must be filled out and submitted in a single session, it is not possible to save it and return to it later. If you interrupt the process before submitting, you will need to fill all fields again from the beginning. Hence, before starting filling out the application, you are advised to view all fields, prepare the necessary documents, download and sign your declaration (see step 6 below), verify with your intended supporters that they are willing to send a reference letter and which email address you should enter for them to receive the request. When you start completing the application you should have all information and documents at hand.

A print out of the application form template is attached to this document for information purposes.

To submit, complete the following steps:

- 1. From the Application Form section of the MASS website, download the "<u>APPLICATION</u> <u>DECLARATION FORM</u>" available just below these guidelines.
- 2. On the same web-page, click on "Application Form 25-26" and create your account at first access or login to your account at any subsequent access. When creating your account, you will need to accept the applicable privacy policies. Privacy policies can also be consulted on the MASS website at https://www.master-mass.eu/privacy/
- 3. Click on "Add entry" and the form will open.
- 4. Fill out all fields of the form from top to bottom and **read carefully the comments** / **instructions next to the fields, when present.** Exclamation marks indicate compulsory fields.
- 5. Upload the required documents in the provided boxes. **Documents must be self-contained**. Documents provided in the form of links to external websites or on-line repositories will not be considered. If you need to upload more than one document to the same box, please combine them in a single pdf file. **Only pdf files are accepted.**
- 6. Fill out all fields of the "<u>APPLICATION DECLARATION FORM</u>" you have downloaded at step 1., print it, put your hand-signature at its bottom, and upload a scan copy of it as a pdf file to the provided box.
- 7. Click "I agree" to confirm that what you are submitting is true and authentic.

- 8. Click "Submit and view".
- 9. For your records, you are advised to save a copy of the completed application form.

Confirmation of submission and requests for reference letters

By clicking on "Submit and view" (step 8. above), you submit your application. At the same time the requests for reference letters go out to your supporters and an email confirming your submission is sent to you.

IMPORTANT – It is your responsibility to:

- a) talk to your supporters beforehand, to make sure that thay are willing to support your application with a reference letter;
- b) make sure that the supporters' email addresses you indicate in the application form are correct;
- c) after application submission, verify with your supporters that they received the email with the reference requests.
- d) follow up with your supporters to make sure that they submit their reference letters in due time. Reference letters must arrive at the latest within one week after the application deadlne (i.e. not later than 21/02/2025).

A template of application form is attached below for information.



Application Form 25-26

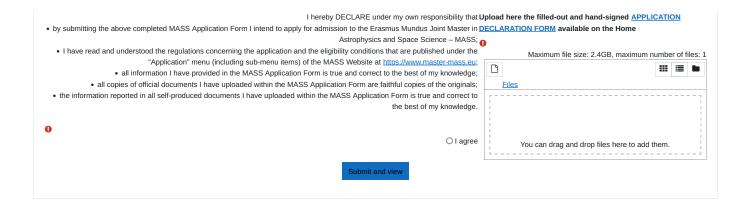
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Language prerequisites Supply one of the following proofs of English proficiency:	0
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	Cambridge C1 Advanced First (formerly known as Cambridge English: Advanced, CAE) or higher level Cambridge certificates;
	O "International English Language Testing System" (IELTS) Academic
	test, minimum overall band score "Band 7" and not more than 2 years
	old;
	more than 2 years old;
	O TOEFL Essentials with minimum overall band score 10 and not more
	than 2 years old;
	O UNicert level "III";
	O C1 according to the Common European Framework of Reference
	(CEFR);
	Pearson PTE Academic Test with minimum score 76;
	Native English speakers and applicants who have carried out their previous university studies entirely in English, as certified by their
	university of origin, are exempted from providing such a proof.
Date of test (dd-mm-yy):	
Score obtained:	
Proofs of English Proficiency (PDF File is mandatory!):	•
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Academic prerequisites: Either a Bachelor's degree from an accredited university in Astronomy, Astrophysics, Physics, Mathematics, Computing	
Science, Space Engineering or related fields;	
Or another recognized degree from accredited higher education institutions that certifies an equivalent amount of learning in the same fields, quantified as 3 years of university studies corresponding to at least 180 credits in the European Credit	
Transfer System, and that allows access to second-cycle programmes at the Master level in the higher education system within which the degree was obtained.	
Or to be expected to obtain a Bachelor's Degree in the above-mentioned fields at latest by the end of June of the starting year of the Masters Course, for applicants who need to apply for a visa to study in Italy, or by the end of July of the starting	
year of the Masters Course, for applicants who are exempt from a visa application to study in Italy.	
Acquired knowledge in the following topics as documented by the trancript of records and syllabus is a prerequisite to admission:	
Linear Algebra	❶ □ Yes
Mathematical Analysis	
	Yes
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Linear operators	① Yes
Basic knowledge of classic and modern Physics	❶ □ Yes
Mechanics	
	Yes
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Thermodynamics and Electromagnetism	①
Elements of Quantum Mechanics	❶ □ Yes
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Organization:		
Duration of employment:		
Other professional information:		
Relevant skills acquired:		
The applicants will participate in the selection for the award of an Erasmus Mundus Joint Master (EMJM) scholarship. However, students are not eligible for an EMJM scholarship if they already obtained a similar scholarship (Erasmus Mundus or Erasmus+: EMJMD scholarship) in the past. Applicants must declare below, under their own responsibility, whether they were already awarded such a scholarship in the past. Have you already benefited from an Erasmus+ - Erasmus Mundus scholarship in the past?:	D	
	O YES	
	ONO	
Have you been assigned a scholarship or fellowship to attend the MASS Masters Course by another organization?:		
	O YES	
Augring expands to	○ NO	
Awarding organization:		
Amount awarded:		
Duration of the scholarship:		
Students with a double nationality, must specify the nationality under which they submit their scholarship application.		
Country and address of residence:		
Double nationality:	-	
	O YES	
	○ NO	
In case of double nationality, specify the nationality under which you apply for a scholarship:		
In order to comply with mobility regulations for EMJM scholarship holders, the Project Office will verify the place of residence of the students at enrolment stage on the basis of the provision of: A residence certificate issued in accordance with the candidate's municipality normal registration rules; or a certificate from the candidate's place of work, study or training issued by the employer or institution in question. Students with special needs will receive appropriate assistance. Please specify:	D	
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<u>Data retention summary</u> <u>Policies</u>