Erasmus Mundus Joint Master in Astrophysics and Space Science

How to apply

Before starting filling out the application form, read carefully:

- the <u>Call for Applications</u>,
- the <u>Eligibility</u> requirements (Administrative prerequisites, Academic prerequisites and Language prerequisites),
- the <u>Application Submission</u> section (Application process, Required documents, Scholarship application, Privacy policy),
- the <u>Selection Process</u> section (Eligibility check, Preselection)
- the instructions in the <u>Application Form</u> section.
- In case of doubts, check the <u>Frequently Asked Questions</u> and, if you do not find the answer to your question, contact the MASS Project Office at <u>info@master-mass.eu</u>

Filling out the Application Form

Applications are only accepted through the on-line Application Form that can be accessed from the MASS website at <u>https://students.master-mass.eu/</u>. The Application Form remains active from the opening of the call for applications until application deadline. It cannot be accessed before or after the application period.

Complete the following steps:

- 1. From the Application Form section of the MASS website, click on "Application Form 24-25" and create your account at first access or login to your account at any subsequent access.
- 2. Click on "Add entry" and the form will open.
- 3. Fill out all fields of the form from top to bottom and read carefully the comments next to the fields, when present. Exclamation marks indicate compulsory fields.
- 4. Upload the required documents in the provided boxes. Documents must be self-contained. Documents provided in the form of links to external websites or on-line repositories will not be considered. If you need to upload more than one document to the same box, please combine them in a single pdf file. Only pdf files are accepted.
- 5. Click "Save and view"

Submitting your application

- 1. Print the filled out form and put your hand-signature at its bottom.
- 2. Make a scan copy of the signed form and save it to a pdf file.
- 3. Go back to the "Home" or logout and login again.
- 4. Click on "Submission Form 24-25"
- 5. Upload to the provided box the scan-copy of your signed application form in pdf format and submit.